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12 June 1959

**MEMORANDUM FOR:** Director of Intelligence, Headquarters,  
U.S. Air Force

**ATTENTION :** AFCIN-1B

**SUBJECT :** Air Force Information Reports with Enclosures  
Loaned to CIA Prior to Processing

1. Since October 1953, AFCIN-1B has been loaning to this office master ozalids of Air Force IR Reports with single copy enclosures for processing and microfilming into the CIA Intello-fax System.

2. There is no official correspondence presently available which outlines the type of enclosures to be included in this program.

3. We understand the following types of enclosures are involved in this program and are being forwarded regularly to this office in the master ozalid stage, on loan (24-48 hours) prior to processing by AFCIN-1B:

25X1 All documents with single copy enclosures (or not enough copies to disseminate one or more to CIA) except those transmitting books, periodicals, newspaper clippings, overlays, photographs (except [redacted] and negatives. Such items include all [redacted] all maps, all trade brochures and pamphlets and all moving picture films (8, 16 or 35 mm.).

25X1

4. The efficiency of our library reference service with respect to these single copy enclosures has been most satisfactory since this program was started and it is hoped to continue with it indefinitely.

25X1

[redacted]  
Chief, Document Division, CR

cc: Chief, Analysis Branch  
Chief, Processing Branch

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